



# FINANCIAL DISCLOSURE STATEMENT FILING NOTIFICATION FOR APPOINTEES TO AN UNEXPIRED TERM IN ELECTIVE OFFICE IN 2026

Because you have been appointed to an unexpired term in one of the following elective offices in 2026, you are required to file a financial disclosure statement (FDS) for calendar year 2025 with the Ohio Ethics Commission.

- State elected offices
- County elected offices
- City elected offices
- School district board of education (district with 12,000 or more students)
- ESC governing board member (ESC with 12,000 or more students)

(Ohio law does not require appointees to a township or village elected office to file financial disclosure statements.)

Exceptions: Appointees to the Ohio General Assembly file with the Joint Legislative Ethics Committee and appointees to a judicial office file with the Ohio Board of Professional Conduct.

It is **your** responsibility to access, complete, and file the statement by the deadline that applies to you. Any person who files the disclosure statement after the appropriate deadline is required to pay a late fee of \$10 a day for each day the statement is late. The maximum late fee is \$250.

Please note that you are required file a statement with our office every year you hold the position and the year after you leave.

## **APPOINTEE FILING DEADLINE:**

The statement is due **15 days after** you qualify for the office to which you have been appointed. You qualify for the office after you have been sworn in to the office. If the fifteenth day falls on a Saturday, Sunday, or state holiday, the statement is due on the following business day.

For example:

SWORN-IN DATE	FIFTEEN DAYS	FILING DEADLINE
Thursday, May 21, 2026	Friday, June 5, 2026	Friday, June 5, 2026
Friday, July 31, 2026	Saturday, August 15, 2026	Monday, August 17, 2026
Sunday, August 23, 2026	Monday, September 7, 2026	Tuesday, September 8, 2026 (Monday, September 7 is Labor Day, a state holiday)

## **HOW TO FILE OR OBTAIN A STATEMENT TO COMPLETE:**

You may file electronically at <https://disclosure.ethics.ohio.gov>. Alternatively, blank calendar year 2025 financial disclosure statements are available for download on the Commission’s website at <https://ethics.ohio.gov>.

## **APPOINTEE ACKNOWLEDGEMENT:**

By signing this form, you acknowledge that you received this notification and link to the financial disclosure statement on the Ohio Ethics Commission’s website.

Printed Appointee Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you have any questions about the financial disclosure filing requirement, please contact the Ohio Ethics Commission at (614) 466-7090.

**BOARD OF ELECTIONS: Please retain the original of this form and provide a copy to the appointee.**